



Employee Reference Form
Shetek Lutheran Ministries

TO THE APPLICANT: I hereby release from any and all liability the party listed on the reference and authorize the person to provide information to Shetek Lutheran Ministries in good faith and without malice concerning my employment competence, ethics, character and other qualifications, including other privileged or confidential information.

Signature of Applicant: _____ Date: _____

Name (please print) _____

Position Applied for: _____

To the Reference: This person has applied to serve on the summer staff at Shetek Lutheran Ministries an outdoor ministry of the ELCA and has listed you as a reference. Please provide honest and accurate feedback in response to the following questions.

How long have you known the applicant? _____

In what capacity? _____

Please evaluate the applicant on the following:

	Outstanding	Good	Average	Poor
Emotional Maturity	_____	_____	_____	_____
Relationships with Peers	_____	_____	_____	_____
Relationships with authority	_____	_____	_____	_____
Work Performance	_____	_____	_____	_____
Honesty/Integrity	_____	_____	_____	_____
Creativity	_____	_____	_____	_____
Positive Attitude	_____	_____	_____	_____
Ability to relate to children	_____	_____	_____	_____
Responsibility	_____	_____	_____	_____

Please comment on as many of the following areas as possible. Feel free to add any additional thoughts or concerns.

1. Are you aware of any reason why this person would not work and/or live in a cabin/tent with young people (generally grades K-12)? _____ If so, please explain to some degree.

2. How does this person work with others?

3. Tell us a bit about the personality of this applicant?

4. How does the applicant express his/her faith?

5. What assets would this person bring to a church camp/what are their strengths?

6. What are some of the applicants weaker areas/where does he/she have room to grow?

Overall, how would you recommend this candidate for employment with Shetek Lutheran Ministries? (circle one): Strongly Recommend
Recommend
Recommend with reservation
Do Not Recommend

Name: _____ Position: _____

Work Telephone (_____) _____ Email Address: _____

Signature: _____ Date: _____

Thank you for your honest feed back! Please return this form **as soon as possible** to:
Shetek Lutheran Ministries
14 Keeley Island Dr
Slayton, MN 56172

Questions? Contact Kristin Ruud at kristin@shetek.org or 507-763-3567